








CURRICULUM VITAE



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-  **DATE OF BIRTH:** October 03, 1993
-  **RELIGION:** Islam

CAREER OBJECTIVE:

An organization that offers me a stable and positive atmosphere and inspires me to enhance and therefore to innovate the work culture for the betterment of all revelries concerned.

CORE COMPETENCIES:

- Quality Management System (ISO 9001)
- Environmental Management System (ISO 14001)
- Certified Approved Trainer (Pakistan Safety Council)
- Certified Trainer (Crescita International Consultants)
- Training & Development
- Performance Management
- Kaizen Implementation
- Microsoft Office
- Quality Systems Documentation

PROFESSIONAL EXPERIENCES:

Year	Place	Designation
03/02/20 - 28/12/20	Horivert ATM (Consultancy Firm)	Quality Officer
<u>Responsibilities:</u>		
<ul style="list-style-type: none"> ▪ Health & Safety Audits ▪ Inspections ▪ Fire Extinguisher Audits ▪ Metal Audits 		
03/08/20 - 18/09/20	Umar Spinning Mills (Pvt.) Ltd	Asst. Manager Admin & Compliance
<u>Responsibilities:</u>		
<ul style="list-style-type: none"> ▪ Monitoring of Management ▪ Evaluation of Management ▪ Compliance Incharge ▪ Training and Development ▪ HSE Audits/ Inspections 		
23/04/18 - 07/06/18	Dubai Islamic Bank	Internee
<u>Responsibilities:</u>		
Multiple Departments		
14/06/16 - 12/08/16	Beaconhouse Central Region	Internee
<u>Responsibilities:</u>		
<ul style="list-style-type: none"> ▪ Cheque Issuance ▪ Student Data Entry ▪ Student Fee Data 		
29/12/14 - 31/05/18	Tanvir Academy & College of Commerce	Asst. Incharge
<u>Responsibilities:</u>		
<ul style="list-style-type: none"> ▪ Invigilation ▪ Checking ▪ Teaching 		

EDUCATION:

Year	Degree/Certificate	Institution
2020	M.Phil. Quality Management	Superior University
2020	Post Graduate Diploma	IQTM Punjab University
2018	Eng. Comms. Skills Course	GC University, Lahore
2017	M.Com (IT)	Hailey College of Commerce
2014	B.Com (IT)	CFE College of Commerce & Science, Lahore
2012	BBA (Hons.) Two semesters	Govt. College of Science, Wahdat Road
2011	FSc (Pre-Engg)	Unique College of Computer Science For Boys
2009	Matric	Lahore Lyceum High School For Boys

RESEARCH PROJECTS:

Detail	Duration
Data Compilation and Validation of PIQC's VRI Project	1/10/2020 to 31/12/2020

CERTIFICATIONS:

Year	Certificate	Certificate ID
2021	Certified Lead Auditor OH&S ISO 45001:2018	20-24 & 27/04/2021
2021	Certified Train the Trainer (CIC)	CIC/TTT-030421001
2021	Certified Train the Trainer (PSC Approved)	TTT-0404
2021	Certified AML/CFT Program	CIC/AML-CFT -270221001
2020	Certified Lead Auditor EMS ISO 14001:2015	06405
2020	Certified Lead Auditor QMS ISO 9001:2015	20/PK/1021255/19967
2020	Certified Lean Six Sigma Green Belt - UK	C-2020-43405

2020	Managing Safely - IOSH	744530
2020	OSHA Compliance General Industry	PSC/ OSHA30 - 0326
2020	CPD Certified Health & Safety Courses	-----
2020	Covi-19 Awareness & its Measures (SGS)	SGS/CRS/093/2020
2020	Managerial Roles and Responsibilities (SGS)	SGS/CRS/012/2020
2020	GAP Analysis (SGS Academy)	SGS/CRS/102/2020
2020	Hazard and Operability- HAZOK (BV)	Certificate
2020	Face Mask (SGS)	SGS/CRS/075/2020
2020	CAPA in Textile Manufacturing Process (SGS)	SGS/CRS/137/2020
2020	Problem Solving Techniques in Textile Manf. (SGS)	SGS/CRS/094/2020
2020	Beyond Digital Transformation (Bureau Veritas)	Certificate
2020	Halal Certification (Bureau Veritas)	Certificate
2020	Integrated Enterprises Risk Management (BV)	Certificate
2020	Root Cause Analysis (SGS Academy)	43295609/51078062
2020	Personal Protective Equipment and Ergonomics (SGS)	43295606/51078062
2020	Hazard Identification and Risk Assessment (SGS)	43289652/51078062
2020	Inspections (SGS Academy)	43295272/51078062
2019	Certified Six Sigma Yellow Belt Professional	705962
2019	QA and QC Control Short Course	NIU-SC-1005
2019	Certified Lean Six Sigma White Belt	36491684

MEMBERSHIPS/AFFILIATIONS:

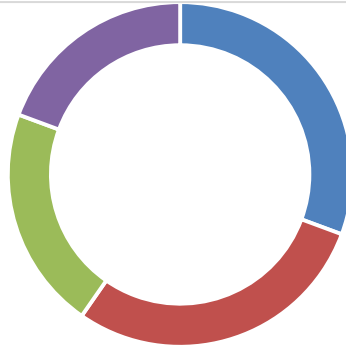
- Singapore Quality Institute - SQI (Associate Member)
- World Safety Organization - WSO (Member)
- OSHA - UK (Member)
- United Nations Association of Pakistan - UNAP (Youth Member)
- Society of Corporate Compliance and Ethics - SCCE (Member)
- Association of North America Higher Education International (Member)
- Institute For Engineering Research and Publication (Professional Member)
- American Society of Safety Professionals - ASSP (Member)
- Pakistan Safety Council - PSC (Lifetime Associate Member)
- Risk Management Association - RMA (Member)
- International Institute of Risk and Safety Management - IIRSM (Member)
- Fire Protection Association of Pakistan (Professional Member)
- Society for Education and Training - SET (Member)
- Asia Society of Researchers - ASR (Member)
- European Distance and E-Learning Network (Member)
- International Society of Substance Use Professionals - ISSUP (Member)

NATIONAL / INTERNATIONAL ACHIEVEMENTS:

Award/Achievement	National/International	Description
Achievement	International	Quality Trainer I Learn Society
Achievement	National	PSC Approved Trainer
Achievement	National	CIC Certified Trainer
Achievement	National	Conducted Trainings in NPO
Achievement	National	OSHA - Pakistan Representative

Achievement	National	PSC – President Student Chapter
Achievement	National	PSC Ambassador
Achievement	National	Amal Ambassador
Achievement	National & International	Amal Fellowship Program 2020

PERSONAL SKILLS:



■ Leadership ■ Teamwork ■ Creativity ■ Motivity

PROFICIENCY OF LANGUAGES:

Language	Reading	Writing	Speaking
English	Good	Excellent	Good
Urdu	Good	Excellent	Good

REFERENCES:

Dr. Kamran Moosa

(Principal Auditor)

CEO PIQC Institute of Quality

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M. Naeem Shahzad

(Lead Consultant)

DG PIQC Institute of Quality

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