

**PERSONAL DATA**

Age :38
D.O.B :25.01.1982
Sex :Female
Nationality :Indian
Marital Status:Married
Languages Known
: Tamil
: English

Communication Address

Mobile : +91-8883150371

Qualification Approval No:
W.e.f 15.12.2017

27473/A3/2017

Guideship Approval No:
W.e.f 16.04.2008

5921/A2/2008

OBJECTIVE

I wish to work in progressive environment, which gives opportunity to utilize my skill and to meet challenges and succeed in the same through my hard work, perseverance & unique approach.

ACADEMIC PERFORMANCE

Qualification	Institution	University	Year of Passing	Aggregate Marks
Ph.D (Part-time)	Sree Saraswathi Thyagaraja college, Pollachi	Bharathiar University	2019	Awarderd
SET	-	-	2016	-
M.Phil	Bharathiar University-SDE	Bharathiar University	2005	Awarderd
M.B.A	Sree Saraswathi Thyagaraja college, Pollachi	Bharathiar University	2004	64%
BBA	Sree Ramu college, Pollachi	Bharathiar University	2002	56%
Higher Secondary	Municipal Girls higher secondary school, Pollachi	StateBoard	1999	72%
SSLC	Alagammai achi Girls higher secondary school, Pollachi	StateBoard	1997	66%

TEACHING EXPERIANCE:14 Years 10Months

- ✓ Worked as an "Assistant professor in BBA department" at *Sri Ramu College* , Pollachi from **07.08.2004-31.01.2007**
- ✓ Worked as an "Assistant professor &HOD in BBA department" at *Sree Saraswathi Thyagaraja College*, Pollachi from **08.02.2007-31.04.2019**.

RESEARCH EXPERIANCE

- ✓ "Guided 16 M.Phil Students and 14 of them were awarded "

UGC FUNDED PROJECTS

Submitted one UGC Minor project entitled "**A STUDY ON ISSUES AND CHALLENGES IN SMALL SCALE PUMP MANUFACTURERS IN COIMBATORE, TAMILNADU**" and received grant rs. 105000 .Ref: MRP-6161/15(SERO/UGC), January-2015

INDUSTRIAL INSTITUTIONAL TRAINING

- ✓ Undergone industrial training at PRECOT Industries Limited, Coimbatore(from 7th June 2007 to 16th June 2007)

DETAILS OF PARTICIPATION AND PRESENTATION

No of National Seminars/ Conferences Organised	: 07
No of Participation in National Seminar/ Conferences	: 30
No of Presentation in National Seminar/ Conferences	: 11
No of Workshops Attended	: 05
No of FDP's Attended	: 03
No of Papers Published	: 12
No of Webinars Attended	03

CO-CURRICULAR PROFILE

- ✓ Undergone a “PGDCA Course through SDE Bharathiar University ”has passed the same in “First Class” at the prescribed examination held on January 2009.

EXTRA-CURRICULAR PROFILE

- ✓ Participated in NSS in school and college

INDUSTRIAL TRAINING

- ✓ Visited “Sakthi soyas private Limited” for 30 days.

ACHIEVEMENTS

- ✓ Received Best Performance Awards for achieving 100% results in the subjects handled from 2008-2019.

SOFTWARE PROFICIENCY

- ✓ MS office and Tally

OTHER RESPONSIBILITIES HELD

- ✓ Class In Charge, ISO incharge(at department level)
- ✓ Department in charge (H.O.D)
- ✓ Member of Reception Committee, Placement , Stage decoration, Library management, Anti ragging,
- ✓ Arranged Intercollegiate meet
- ✓ Arranged outreach programmes, Industrial Visits, Guest Lectures
- ✓ Co-ordinator for Certificate Course on Customer relationship Management
- ✓ NAAC – Criterion II &III (Incharge at department level)

PARTICIPATION IN IMPLEMENTING OBE

- ✓ Syllabus Preparation

- ✓ Preparation of Course Outcomes
- ✓ Mapping **POs with PEO & PSOs with PEO**
- ✓ Mapping **Cos with Pos and PSOs**
- ✓ OBE Attainment

SUBJECTS HANDLED

- ✓ Financial Accounting
- ✓ Financial Management
- ✓ Cost Accounting
- ✓ Business Law
- ✓ Management Process
- ✓ Managerial Economics
- ✓ MS Office & Tally
- ✓ Production and Materials Management
- ✓ Organisational Behaviour
- ✓ Marketing Management
- ✓ Customer Relationship Management
- ✓ Retail Marketing
- ✓ Human Resources Management
- ✓ Entrepreneurship and Project Management

HOBBIES

Tailoring and Gardening

DECLARATION

I hereby declare that all the information mentioned above is true to the best of my knowledge.

Place :Pollachi

Date :11.08.2020

(T.S.KAVITHA)