

# Muhammad Fayyaz Khan

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**Father Name : Muhammad Nazir Khan**

**Date of birth: 28-03-1962**

**Gender: Male**

**Marital status : Married**

**Religion: Islam**

**CNIC # 82101-4214759-9**

**Nationality: Pakistani**

**Languages: URDU, ENGLISH, PUNJABI, SURAIKI, HINDKO**

<b>General</b>	Determined to work under challenging & team orientation organization setups, always looking to prove my importance for the organization confident, hardworking, energetic and dedicated, having excellent skills. Responsible, Reliable & Enthusiastic even in difficult situation. Having a dynamic personality & best communication skill. Having about 40 years' experience with Department of Education in state of Jammu & Kashmir. I am presently District Scout Secretary.
<b>Education:</b>	<ul style="list-style-type: none"><li>• Bachelor Major Subject Mass Communication &amp; Political Science</li><li>• Diploma in Agriculture 2 Year</li></ul>
<b>Additional</b>	<ul style="list-style-type: none"><li>• Civil Defense 40 Days</li><li>• National Cadet Course (NCC) 40 days</li><li>• ALT</li><li>• Wood Badge</li><li>• Scout Leader</li></ul>
<b>Computer Skills</b>	<ul style="list-style-type: none"><li>❖ MS-Office (Word, Excel, Power Point)</li><li>❖ Internet</li><li>❖ In-page</li></ul>
<b>Trainings</b>	<ul style="list-style-type: none"><li>❖ Financial Management TVO Pakistan</li><li>❖ Report Writing &amp; Record Keeping SWTI Pakistan</li><li>❖ Management Training from UN- HABITAT</li><li>❖ Training on child protection from UNICEF Pakistan &amp; SWWDAJK</li><li>❖ Social Mobilization Training from UN- HABITAT Pakistan</li><li>❖ Training on Project Development &amp; Monitoring TVO &amp; NCBO Pakistan</li><li>❖ Effective Communication Skills Training SWTI Pakistan</li><li>❖ Gender and Development Training HAF UK</li><li>❖ Participatory Rural Appraisal (PRA) UN- HABITAT Pakistan</li></ul>

	❖ TOT on Child Protection, Legal Frame Work & Juvenile Justice System UNICEF
<b>Employment History</b>	
<b>Department of Education</b>	
<b>Designation</b>	<b>Senior Agriculture Teacher</b>
<b>Location</b>	<b>District Bagh</b>
<b>Tenure</b>	<b>September 12-10-1982 to 27-03-2022</b>
<b>Description of Work</b>	<b>Agriculture Teacher and Scout Leader</b>

#### **Other Volunteer & Part time Services**

- Voice President District Coordination Council for 70 NGOs in Bagh
- Worked with Women Welfare Foundation Secretary General
- Worked as Member with District Child Rights Forum Bagh AK

#### **Interests & Hobbies**

- Tours, Traveling Driving
- Camp Management

#### **Awards & Achievements**

- Gold Medal from Pakistan Social Association
- Merit certificate from social welfare Department Azad Jammu Kashmir

#### **References**

Would be provided on demand